

Vero Beach Computer Group

The Annual Meeting will be on
January 6, 2004 at the Indian
River County Main Library at 7:00

Homepage



Bob McMillion of ComUSA

Special points of interest:

- Would you like to donate an afternoon each week to help the public with computers at the main Library? There are now two sections which need help badly.

Bob has been with the Melbourne CompUSA Store #613 for over eight years. He has held the position of Tech Service Center Supervisor for the last 15 months. Previously he was with the Tandy Corporation. He spent five years Active Duty in the Air Force as a Fighter Pilot, and another seven years in the Ohio National Guard in the same capacity. Bob graduated with a BA in Journalism from Ohio State University and made the President's list at completion of the PC Repair Program at the Brevard Community College.

Bob will give a brief presentation About the Economics' and upgrade/repair of, "Build to Order Systems" vs. "Brand Name", computers such as HP, Sony, Dell, Gateway, etc. This will be followed by a question and answer session. So bring your questions

Annual Meeting

The January 6, 2004 meeting will be the **Annual Meeting**. We will be voting on Amending the By-laws of the Vero Beach Computer Group. A copy of the proposed by-laws is included in this newsletter.

We will also have the election of officers. The nominating committee has named the following slate of officers:

Jesse Hendelman, President

Eleanor Ryan, Vice President

Roberta Wehe, Secretary

Ione Andersen, Treasurer

Bill Bailey, Editor

Directors: Richard Fisher, Sal Giammanco and Joseph Piazza.

Nominations will also be accepted from the floor.

Please try to attend this important **Annual Meeting**.

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January 2004

	Tue	Wed	Thu	Fri	Sat	
			1	2	3	
4	5 Internet History 6:00 – 7:30	6 Annual Meeting Multimedia 7:00	7 Microsoft Office Multimedia 2:00 – 4:00	8	9	10
11	12 Computer Basics Multimedia 2:00 – 4:00	13 New To Computers History 2:00 – 4:00	14	15	16	17 Mac History 10:00-12:00
18	19	20 Quicken History 6:00 – 7:30	21	22	23	24
25	26 Web Design History 6:00 – 7:30	27	28 Digital Imaging Multimedia 6:00 – 7:30	29	30	31

All the meetings of the Vero Beach Computer Group will be held at the Indian River County Main Library at 1600 21st Street, Vero Beach, Florida 32960.

Please note that some dates and meeting rooms have been changed for the year 2004. We will be presenting special requests for some of the above. In February the Computer Basics SIG will be doing, "The Art of Designing Greeting Cards" by special request.

If you have a special request, just let a member of the board or a SIG leader know of your special interest. It will be considered and if the board feels there is enough interest in the subject we will try to find a leader and date for that request.

If you have a question between SIG's there is a place in the Members Only Section where you can post your question any day. Also check out the Buy, Sell section in the Members Only Section. Use your web page.

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Library Volunteers

The VBCG wants to thank Bud Greenlees for scheduling all the wonderful volunteers who serve each month at the Library in the Computer Section. To each volunteer we offer a special, "Thank You".

The computer section has grown and there is now a reference center which needs experienced computer volunteers.

BYLAWS VERO BEACH COMPUTER GROUP, Inc.
(A Not-For-Profit Organization)

ARTICLE I - NAME

- 1.1 The name of this organization is the Vero Beach Computer Group, Inc.
(VBCG or the Group)

ARTICLE II - PURPOSE

- 2.1 The purpose of the VBCG shall be to promote general interest in and information about computers and their use. Emphasis of the Group's activities shall be on the use of the personal computers.
- 2.2 This Group is formed as a tax-exempt educational organization under Section 501(c) (3) of the Internal Revenue Code:
 - 2.2.1 The Group will be operated exclusively for educational purposes as specified in these bylaws.
 - 2.2.2 No part of the net earnings of the Group will inure to the benefit of, or be distributed to its members, Officers, Directors or other private persons, except that the Group shall be authorized and empowered to pay reasonable compensation for services rendered and reimbursement for expenses incurred.
 - 2.2.3 The Group will not, as a substantial part of its activities, attempt to influence legislation or participate to any extent in a political campaign for or against any candidate for public office.

ARTICLE III - MEMBERSHIP

- 3.1 Membership in the VBCG shall be open to all persons having an interest in computers. There shall be one category of membership, Active Family. All active members shall have the right to vote, one vote per Family Membership. All active members shall have the right to hold office.
- 3.5 Annual dues for Active members shall be \$20.00 per family or couple residing at the same address (one mailing). New Members Dues will be prorated quarterly. January, February and March \$20.00, April, May and June \$15.00, July, August and September \$10.00, October, November and December \$5.00.
- 3.6 Membership shall be available by submitting a completed VBCG membership application accompanied by payment for the appropriate dues to the Treasurer. Membership shall be effective upon receipt of the application and dues.
- 3.7 The fiscal year shall begin on January 1.

ARTICLE IV - OFFICERS AND THEIR DUTIES

- 4.1 The elected officers of the VBCG shall be President, Vice-president, Secretary and Treasurer.
- 4.2 President: The President shall preside at meetings of the VBCG and of the Board and shall make all appointments with the approval of the Board. The President shall be an ex-officio member of all committees except the Nominating Committee and shall represent the VBCG in dealings with other organizations as authorized by the Board.

- 4.3 The Vice-president: The Vice-president shall assume the duties of the President in the absence or incapacity of the President. The Vice-president shall serve as Chair of the Program Committee and shall perform all duties assigned by the President and the Board.
- 4.4 Secretary: The Secretary shall be responsible for the correspondence of the VBCG and the keeping of all records, other than financial. The Secretary shall serve as Clerk of the Corporation.
- 4.5 Treasurer: The Treasurer shall have general supervision of the fiscal affairs of the VBCG, collect all dues and income, and make all disbursements. The Treasurer shall assist the Membership Chair in maintaining and updating the membership list. The Treasurer shall submit a financial report to the Board (monthly) and to the membership (monthly and) at the Annual Meeting.
- 4.6 All officers shall perform such duties prescribed for the office by the bylaws and rules of the VBCG, by the Board, and by the parliamentary authority adopted by the Group.
- 4.7 Officers shall be members of the Board of Directors.
- 4.8 Nominations shall be made by a Nominating Committee and from the floor at the December meeting and the January Annual Meeting.
- 4.9 Election shall take place at the Annual meeting. All officers elected shall serve for one year or until a successor is elected. Term of office shall begin at the end of the meeting at which elected, and two consecutive terms shall be the limit for the offices of President and Vice-president.

ARTICLE V - MEETINGS

- 5.1 The Annual Meeting of the VBCG shall be held during the month of January, to enable the Treasurer to close the current year. The membership shall receive at least ten (10) days notice in writing of such meeting, sent to the postal or electronic address on record on the membership list.
- 5.2 The order of business for the Annual meeting of the VBCG shall be:
 1. Reading and correction of Minutes
 2. Report of Officers, Board, and Committees
 3. Election of Officers and Directors
 4. Referred Business
 5. New Business
 6. Educational Program
 7. Announcements and Adjournment. This order of business may be amended by a Majority vote.
- 5.3 Regular monthly meetings of the VBCG shall be held at such time and place designated by the Board. Such meetings shall be for the purpose of reporting to the membership on matters of interest and the presentation of an educational program.
- 5.4 Special meetings of the VBCG may be called at any time by the President, the Board, or by petition of ten (10) members. Seven (7) days notice shall be sent to the membership.

ARTICLE VI - BOARD OF DIRECTORS

- 6.1 The Board shall be composed of the nine (9) members: the four (4) elected officers; the Editor; the last available Immediate Past-president; and three (3) Directors.

- 6.2 All directors shall serve for one year or until a successor is elected.
- 6.3 The Board shall have the administrative power to carry out the business of the VBCG subject to these Bylaws and the dictates of the membership.
- 6.4 The Board shall have the power to approve the minutes of the VBCG.
- 6.5 The Board shall have the power to adopt administrative rules for the Board and the VBCG.
- 6.6 The Editor of the VBCG Newsletter shall be elected by the membership at the Annual Meeting. The Editor shall produce the monthly Newsletter. Since this Newsletter serves as notice for the meetings, it shall be mailed or available in electronic form and members notified at least seven (7) days before the meeting.
- 6.7 The Board may appoint an Assistant Treasurer who shall be an appointed Officer and shall serve on the Board ex-officio but without a vote. The Assistant Treasurer shall perform all duties assigned by the Treasurer and the Board.
- 6.8 Meetings of the Board shall be held monthly or at the call of the Board.
- 6.9 The Board may conduct meetings by electronic means with proper notice. All votes at such meetings shall be by roll call.
- 6.10 Five (5) members shall constitute a quorum for the conduct of business at Board meetings.
- 6.11 Any member of the Board of Directors or of any committee may resign in writing to the President or the Secretary. The resignation shall be automatically accepted by the Board.
- 6.12 The President with the approval of the Board shall fill all vacancies of the Board or of a committee.
- 6.13 The Board shall see that an Annual Audit of the financial records of the VBCG is conducted in December and reported at the Annual Meeting.
- 6.14 Members of the Board of Directors or their designees may receive reimbursement for expenses incurred on behalf of the VBCG, provided that such expenses are authorized in the approved budget or approved in advance by the Board.

ARTICLE VII - COMMITTEES

- 7.1 The VBCG shall have such standing committees as designated and defined in these Bylaws. The number of members in each Standing Committee shall be three (3) unless otherwise specified by the Board or these bylaws.
- 7.2 The Budget and Finance Committee shall include the President and the Treasurer who may not serve as Chair. It shall prepare a budget for approval by the Board and the membership at the annual meeting. The budget must be included in the call of the annual meeting. The Budget and Finance Committee may recommend financial policies to the Board and the membership.
- 7.3 The House Committee shall be responsible for preparing the room for meetings of the VBCG, including obtaining and operating visual and audio equipment, handling the lighting for the room during the meeting, etc.
- 7.4 The Membership Committee shall be responsible for providing the membership application, and for compiling, along with the Treasurer, the official membership list as directed by the Board. This committee may be assigned other duties related to membership.
- 7.5 The Program Committee shall be Chaired by the Vice-president and shall obtain speakers and provide the educational programs for the monthly membership meetings.

- 7.6 A Nominating Committee of three (3), made up of not more than one member of the Board, shall be appointed by the Board at the October meeting. It shall elect its Chair. At the December meeting, it shall present a slate of four (4) officers, an Editor, and three (3) Directors to the membership. Nominations shall be open from the floor at this meeting and at the January meeting. Election shall be by Ballot unless there is no contest.
- 7.7 The SIG (Special Interest Group) Committee shall oversee the SIG Groups of the VBCG, under the direction of the Board.
- 7.8 Special Committees may be appointed by the President with the approval of the Board, or the membership.

Article VIII: DISSOLUTION

- 8.1 If the VBCG is dissolved at any time, no part of its funds or property shall be distributed to or among its members, but, after payment of all indebtedness of the Group, all surplus funds and properties shall be used for education in such manner as the then governing body of the VBCG may determine.

Article IX: PARLIAMENTARY AUTHORITY

- 9.1 The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any Special Rules of Order adopted by the Group.

ARTICLE X - AMENDMENTS

- 10.1 These Bylaws may be amended by a two-thirds (2/3) Vote of the members present and at any meeting of the VBCG. Such amendments may be proposed by the Board, or by written petition of three (3) members.
- 10.2 Written notice shall be given to the membership at least ten (10) days in advance of the meeting at which the proposed amendment is to be considered. The notice shall include the proposed amendment and reasons for it.

Article XI: INDEMNIFICATION

The VBCG shall indemnify, to the fullest extent authorized or permitted by the corporate laws of the State of Florida, any person made, or threatened to be made, a party to an action, suit or proceeding by reason of the fact that said person is or was an officer, employee, or member acting in good faith in behalf of the VBCG.

MOTION:

(From the Board, to be made following the vote, on the Amendments):

When passed at the January 2004 Annual meeting, these bylaws will stand amended.

Officers, Board Members and Chairpersons

Jean B Grider, President/Editor	569-4289	vbcgeditor@bellsouth.net
Rafe Padgett, Vice President	567-0467	rhp106@bellsouth.net
Rosemary Gagliardi, Secretary	567-4239	rbgaglar@juno.com
Wayne Kleinstiver, Treasurer	770-1487	w.kleinstiver@prodigy.net
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